



TALENT IN TRANSITION – SEPTEMBER 2010

The persons listed here are members of the Career Transition Group sponsored by NEM. We suggest you contact these professionals directly regarding any employment leads or opportunities. For more information visit our website at needleseye.org and click on Career Transition Group.

Administration / Support	Human Resources
Customer Service	Information Technology
Construction and Related Fields	Supply Chain Management / Inventory / Transportation / Logistics
Education and Related Fields	Land Planning and Development / Urban Design
Engineering / Architecture / Interior Design	Manufacturing / Operations / Process Improvement / Quality
Environmental	Marketing / Communications, / Public Relations and Related Fields
Facilities Management	Ministry and Related Fields
Financial Services / Insurance / Accounting	Non-Profits / Social Services
General and Executive Management	Project Management
Graphic Design and Art	Sales / Business Development and Related Fields
Healthcare / Medical and Related Fields	Skilled Trades
Hospitality / Hotel / Food Service	Other Specialty Skills

* Indicates complete resume is on file and available upon request by emailing hthornton@needleseye.org.

Administration / Support

Bassett, Nancy
Accounting, Business Administration
 804.978.2229
nancykbassett@yahoo.com
 *

- Successful negotiator
- Proven problem solver
- Analytical mind
- Bounty Hunter
- Multi-tasking

A customer service or operations position leveraging my strong customer relation, collections, fraud, investigation, and logistics experience

Edmunds, Bill
Administration
 804.221.1582
billedmunds@comcast.net

- HR, Financial and Risk Management
- Strong people skills
- Excellent computer skills
- Public and private experience

Senior administrative leader with a proven track record of adding value to growing and progressive organizations. Over 25 years of experience in both public and private industries, including healthcare, defense and state / federal government.

Keating, Lisa
Recruiter/Staffing/Human Resources
 804.627.3275
lisaieankeating@gmail.com
 *

- Organization skills
- Ability to work under high stress
- Planning and implementing
- Building strong relationships
- Developing and facilitating training
- Creative, resourceful problem solving.

To pursue a career as a dynamic full life cycle recruiting professional with a commitment to creative and ethical recruiting.

Lee, Beverly
Office Administrative
 804.346.5457
bev.lee@yahoo.com

- Attention to detail
- Good communication
- Multi-tasker
- Strong organizational skills
- Computer skills

21 years office experience with a company I loved. Seeking another company to love for 20 more years

Neal, Marie P.
Paralegal/Human Resources
 804.353.3008
mariepneal@aol.com
 *

- Analysis / Administration
- Communication
- Customer Service

I excel in distilling & presenting complex information for decision making and have extensive experience communicating with clients and employees at all corporate levels. Certified paralegal.

Teel, Nina C.
Administrative Support
 804.205.4139
Musiclover500@gmail.com
 *

- Customer Service
- Public Speaking
- Microsoft Office

Seeking a position within a company where I can put my customer service skills and other facets to work. I am flexible and willing to learn something new.

Walker, John
Business Administration
 804.639.0369; 804.245.1372
walkers4@gmail.com

- Project Administration
- Customer service
- Strong interpersonal skills
- Analytical & Results-oriented

Looking for an opportunity to bring strong value to an employer from a financial and personal perspective.

Engineering / Architecture / Interior Design

Matulin, Emmer V.
Engineering
 714.398.4858
ematulin@yahoo.com

- Production / Process Engineering
- Operation Management
- Computer Literate (MS Office)

Experienced in engineering and operations management at a large scale production facility. Past positions include responsibilities around manufacturing engineering, process engineering, production engineering, quality control and operations management. More than 10 years of supervisory and management experience in various types of businesses. Broad background in all aspects of operations management.

Financial Services / Insurance / Accounting

<p>Campbell, David P. Investments, Portfolio Management, Corporate Finance, Banking 804.241.6735; 804.254.3855 dpcampbell95@yahoo.com</p>	<ul style="list-style-type: none"> • Securities Analysis • Equity research • Wealth Management • Financial Planning • Project Management 	<p>I am seeking to leverage my securities analysis background in a similar or portfolio management capacity. More broadly, I am open to any banking, credit analysis, or corporate finance opportunities. I have an MBA and am a Chartered Financial Analyst.</p>
<p>Carroll, Mark Accounting 804.537.5742 mcarroll67@comcast.net</p>	<ul style="list-style-type: none"> • Team Player • Reconciliations • Journal Entries • Accounting • Software Experience • Quick Learner 	<p>A professional accounting specialist with 14 years experience. Expertise in account reconciliation, researching data, writing procedures, and analyzing accounts to determine causes of variances</p>
<p>Flanary, Frank Accounting 804.514.7557 frank.flanary@verizon.net *</p>	<ul style="list-style-type: none"> • CFO / CPA • Maintained financial statements • Prepared regulatory reports • Implemented health & retirement benefits • Installed & revamped accounting systems • Coordinated information for outside auditors • Managed accounting department 	<p>CPA with extensive financial management experience with both small businesses and accounting firms. Experience includes positions with a securities broker / dealer and a money management firm. Served as Treasurer and board member on several not-for-profits. Looking for a CFO / controller position with either a company or NFP where I can utilize my accounting and management skills.</p>
<p>Lawton, Dale M. Financial/Investments 804.749.4443; 804.241.0815 dmlaw10@comcast.net</p>	<ul style="list-style-type: none"> • Financial Analysis • Sales Support & Training • Product Management 	<p>Experienced financial professional looking to utilize my knowledge and skills in the financial services industry in a customer service, sales support or product management environment.</p>
<p>Sandberg, Laura H. Finance / Accounting Entry Level (Fundraising) 804.741.0461 amberlhls@aol.com *</p>	<ul style="list-style-type: none"> • Computers (Basics) • Languages (German, Dutch, and French) 	<p>It is my hope to find employment being given the opportunity to utilize my skills to help others.</p>
<p>Sundlun, Peter Management / Operations 804.513.5844 petersundlun@gmail.com *</p>	<ul style="list-style-type: none"> • Proven Problem Solver • Accomplished flight crew leader • Expertise in task management • Diversified background 	<p>Experienced professional with expertise in task management, operations, and problem solving. I have a diversified background with nineteen years experience in aviation and ten years in 18th and 19th century art and antiques. I am looking to transfer my skills and experiences into insurance claims adjusting for either homeowners/personal property or aviation.</p>
<p>Thornton, Thomas Accounting / Financial Reporting 804.241.3733 tthorn0353@aol.com</p>	<ul style="list-style-type: none"> • Problem solving • Team player • Financial reporting • General ledger experience 	<p>I have extensive experience in accounting and financial reporting at both the board of directors and securities and exchange commissions levels. My objective is to obtain an accounting manager / financial reporting manager position.</p>
<p>Winston, W. Henry Accounting/Finance 804.354.0846 arcturus300@hotmail.com</p>	<ul style="list-style-type: none"> • Accounts Payable • Purchasing 	<p>My experience includes 8 years in accounts payable and logistics at Circuit City stores and 5 years in procurement and finance at a state agency.</p>

General and Executive Management

<p>Bunnell, Lawrence Strategic Management 804.497.9715 email@lawrencebunnell.com *</p>	<ul style="list-style-type: none"> • Strategic / tactical planning • Internet marketing • Web development • Business development • Online real estate • Real estate brokerage 	<p>A proven visionary and strategic leader who translates business strategies into maximum profit commensurate with best interests of customers, employees and other public.</p>
<p>Gregory, Jim Operations 703.677.2100 jlawgregory@gmail.com *</p>	<ul style="list-style-type: none"> • General Management • Brand / Product Management • Strategic Planning / Consulting • Advertising & PR Management • Business Process Improvement 	<p>Senior sales/marketing/operations executive with consistent, quantifiable success at managing brands, cost-effectively growing revenue and enterprise value across a wide range of industries and challenging circumstances.</p>
<p>Hanson, Doug Management 804.310.7958 Douglas.hanson@mac.com *</p>	<ul style="list-style-type: none"> • Leadership • Change Management • Project/Program Management • Process Improvement 	<p>More than 15 years of successful leadership, planning and management experience in highly dynamic environments. Directly managed critical programs of national scope. Proven record of building successful teams and collaborative business relationships.</p>
<p>Hatfield, Norman Management 804.615.7732 Nlhatfield1@aol.com</p>	<ul style="list-style-type: none"> • Leadership skills • Creative problem solving • Perceptive & Innovative • Zest for people • Acts quickly / decisively • See big picture 	<p>Results driven to provide leadership and people / program development for mutual respect and successes for creative and innovative problem solving. Big picture thinker, self-starter, good listener, service-oriented and considered a change agent...looks for faster and better ways to get things accomplished. Was in the medical device industry for over twenty years as an Independent Contractor and Area Vice president. Seeking leadership and developmental opportunities supporting the organization and the (zest for) people and things around me.</p>
<p>Hartman, Robert A. Business Management 804.651.8155 adrenpower@comcast.net *</p>	<ul style="list-style-type: none"> • Operations Management • Process Quality Improvement • Budgets 	<p>Management Generalist with demonstrated problem solving achievement in: process quality improvement, systems training, change management, and "turn-around" situations utilizing a Kaizen philosophy of continuous improvement and best practices leadership.</p>
<p>Stevens, Claude Organizational Development 804.334.3346 cxstevens@comcast.net</p>	<ul style="list-style-type: none"> • Process Improvement • Strategic Planning • Presentation / Communication • Training / Teaching 	<p>Flexible, results oriented professional with solid record of accomplishment in organizational development and operational management. Strong analytical, strategic planning, process improvement, problem solving, and communication skills.</p>
<p>Templeton, Craig Executive Leadership 804.310.0026 craigdtempleton@gmail.com</p>	<ul style="list-style-type: none"> • Proven risk management / crisis management communications. • Facilitator • Strategic planner, organizational alignment & execution. • Award winning 	<p>Seeking a leadership role where there is unrealized potential for growth, profitability and maximizing human potential, and a culture where making work rewarding and fun for employees is valued. Drives growth and fiscal performance with record in both commercial and non-profit fields.</p>

Graphic Design and Art

Crane, Elliot
Design Copywriting, Photography
 804.787.0602
cranege@hotmail.com
 *

- Logo and Direct Mailer development
- Adobe Creative Suite Knowledge
- Event Photography
- Copywriting

Through design, copywriting, and photography, I want to be a part of helping position organizations in the marketplace so that they are most accurately seen by potential clients.

Martin, Cynthia
Graphic/Visual Communication Design
 804.439.3852
cindyross2@aol.com
 *

- Creative Idea Generation
- Graphic, Illustration Design
- Creative Layout & Typography

Use creative design & problem solving skills to create visual print and web marketing to help businesses grow.

Wright, Tom
Graphics / Visual Art
 804.740.2885
videosolutions@verizon.net

- Creative Visuals
- Video Production
- Training films
- Corporate events
- Graphic design

Effectively communicate your message to a wider audience through video presentations. Seminars, training sessions and documentaries

Healthcare / Medical and Related Fields

Lee, Beverly
Office Administrative
 804.346.5457
bev:lee@yahoo.com

- Attention to detail
- Good communication
- Multi-tasker
- Strong organizational skills
- Computer skills

21 years office experience with a company I loved. Seeking another company to love for 20 more years

Human Resources

Edmunds, Bill
Administration
 804.221.1582
billedmunds@comcast.net

- HR, Financial and Risk Management
- Strong people skills
- Excellent computer skills
- Public and private experience

Senior administrative leader with a proven track record of adding value to growing and progressive organizations. Over 25 years of experience in both public and private industries, including healthcare, defense and state / federal government.

Hall, Sandra L., SPHR
Human Resources
 804.285.1970/804.339.3656
shall8314@juno.com
 *

- Recruitment
- Employer/Labor Relations
- Training
- Benefits-401(k) Administrator
- Salary Administrator
- Policy Development

Experienced H.R. Manager with diverse background in all facets of HR and both corporate level and manufacturing environments.

Neal, Marie P.
Paralegal/Human Resources
 804.353.3008
mariepneal@aol.com
 *

- Analysis/Administration
- Communication
- Customer Service

I excel in distilling & presenting complex information for decision making and have extensive experience communicating with clients and employees at all corporate levels. Certified paralegal.

Vallandingham, Dan
Human Resources
 804.363.4567
danvalland@verizon.net
 *

- Recruiting
- Training & Development
- Regional Manager
- Excellent Microsoft Skills

Proactive, results oriented sales and marketing professional with 20 years experience in sales and management in the consumer packaged goods industry. Extensive background in recruiting and training new hires in the classroom and on the job. I am seeking a part-time position in Human Resources.

Information Technology

Bell, Mark J.
Information Technology
 804.798.6649
mjbvohsc@netzero.net
 *

- Project Management
- Process Improvement
- Business Analysis
- Consulting
- Business Development
- Management

Business-oriented IT project manager and consultant with 11 years' experience. Seeking management, project management, analyst, or business development position in Richmond. Strong healthcare, financial services, and government experience. B.S. from Hampden-Sydney College and an MBA from Vanderbilt University.

Blick, Valerie
Information Systems and management
 804.245.4986
yblick@gmail.com
 *

- Project Management
- Business Analysis
- Process Definition and Audit
- Service Definition and Installment
- Writing (technical and commercial)

My background was in databases and analysis within both production and development environments. I have always "bridged the gap" in organizations between the IT/dev teams and the business owners. My progression into project management and business analysis with a strong client focus was a natural path for me and it is something I love doing.

Manufacturing / Operations / Process Improvement / Quality

Cole, Michael D.
Production/Printing/Packaging
 804.748.5815; 804.382.0225
mrwahoo53@yahoo.com
 *

- Quality end production assurance
- Inspecting boxes for defects
- Packaging expert
- Palletizer

Inspecting, palletizing, banding up pallets and making adjustments to correct defects in the printing packaging field. Shift supervision, maintaining product quality and store cleanliness. Other skills include cash control, bookkeeping, inventory, ordering and scheduling in the fast food business. I am looking for a position in production and manufacturing or restaurant management.

Green, Gerard
Manufacturing / Production / Business
Operations / Quality Control
 804.564.6758
gqrecord2002@yahoo.com

- Hard driven worker

UPS Worldship, FEDEX, DHL Computer Background

Jaszewski, Paul V.
Warehouse Operations Management
 804.304.6081
pauljasz@gmail.com

- Operations Management
- Inventory Control
- Project Management
- Facilities and Materials

Motivated, accomplished warehouse manager with distribution background and proven record of start-up and team-building. Skilled at managing large or small operations with highly developed coaching skills. Innovative and effective communicator while supervising and creating cost-saving workflow and computer enhancements.

Sundlun, Peter
Operations / Management
 804.513.5844
petersundlun@gmail.com
 *

- Proven Problem Solver
- Accomplished flight crew leader
- Expertise in task management
- Diversified background

Experienced professional with expertise in task management, operations, and problem solving. I have a diversified background with nineteen years experience in aviation and ten years in 18th and 19th century art and antiques. I am looking to transfer my skills and experiences into insurance claims adjusting for either homeowners/personal property or aviation.

Marketing / Communications, / Public Relations and Related Fields

Martin, Cynthia
Graphic/Visual Communication Design
 804.439.3852
cindyross2@aol.com
 *

- Creative Idea Generation
- Graphic, Illustration Design
- Creative Layout & Typography

Use creative design & problem solving skills to create visual print and web marketing to help businesses grow.

Non Profits / Social Services

<p>Ruszczyc, Lorraine (Lori) Non Profits / Social Services 804.323.3493 laruszczyc@alumni.jmu.edu *</p>	<ul style="list-style-type: none"> • Strong work ethic • Excellent communication skills • Keen attention to detail • Customer and referral services 	<p>An opportunity to work as a family advocate in an educational or community organization that requires strong counseling, referral, and communication skills that will improve the well-being of families.</p>
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Sales / Business Development and Related Fields

<p>Aderholdt, Nannette J. Business Management 804.647.6430 nannettejoy@aol.com</p>	<ul style="list-style-type: none"> • Strong Leader • Management • Human Resources • Computer Skills • P & L Accountability • Financial Acumen 	<p>I am seeking a position where I can apply my extensive experience in customer service, people and task management. I am known as one who gets the job done through clear objectives and achieves revenue and profit objectives. I communicate well and am tenacious and hard working.</p>
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<p>Bunnell, Lawrence 804.497.9715 email@lawrencebunnell.com *</p>	<ul style="list-style-type: none"> • Strategic / tactical planning • Internet marketing • Web development • Business development • Real estate brokerage 	<p>A proven visionary and strategic leader who translates business strategies into maximum profit commensurate with best interests of customers, employees and other public.</p>
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<p>Gallagher, Lindsay Business Mgmt./Hospitality Industry 804.598-2294; 804.400-9551 lindgall@verizon.net</p>	<ul style="list-style-type: none"> • Project/Event Management • Sales Management • Fortune 500 account expertise • Detail oriented • Writing/editing • Problem resolution 	<p>An opportunity to utilize my extensive experience in creative special events, meeting and incentive planning, sales and marketing to grow profits and increase company visibility throughout the marketplace.</p>
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<p>Green, Gerard Business Management, Healthcare, Information Tech ggregord2002@yahoo.com</p>	<ul style="list-style-type: none"> • Team Player • Organized • Good Communication Skills • Experienced Worker 	<p>Demonstrated ability to learn quickly, be cooperative, and handle multiple tasks. Maintain positive relationships with supervisors and staff, self-motivated with strong organizational, planning, and leadership skills.</p>
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<p>Gregory, Jim Sales, Marketing, Customer Service Operations 703.677.2100 jlawgregory@gmail.com *</p>	<ul style="list-style-type: none"> • General Management • Brand/Product Management • Strategic Planning / Consulting • Advertising & PR Management • Business Process Improvement 	<p>Senior sales/marketing/operations executive with consistent, quantifiable success at managing brands, cost-effectively growing revenue and enterprise value across a wide range of industries and challenging circumstances.</p>
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<p>Hatfield, Norman Management 804.615.7732 Nihatfield1@aol.com</p>	<ul style="list-style-type: none"> • Leadership skills • Creative problem solving • Perceptive & Innovative • Zest for people • Acts quickly / decisively • See big picture 	<p>Results driven to provide leadership and people / program development for mutual respect and successes for creative and innovative problem solving. Big picture thinker, self-starter, good listener, service-oriented and considered a change agent...looks for faster and better ways to get things accomplished. Was in the medical device industry for over twenty years as an Independent Contractor and Area Vice president. Seeking leadership and developmental opportunities supporting the organization and the (zest for) people and things around me.</p>
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<p>Nock, Robert Lee Emergency Preparedness and Response; Operations Management 703.927.8319 robertn21@verizon.net</p>	<ul style="list-style-type: none"> • Risk/Vulnerability Assessment • Operations/Project Management • Microsoft Office • Audio engineering • Emergency Preparedness • Analysis / Planning 	<p>Objective: to obtain a position in homeland security and emergency preparedness in a local, state, federal or commercial organization that is compatible with my training in Emergency Preparedness and Response and utilize my extensive management experience.</p>
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<p>Owens, Lee Leadership/Management 804.833.1563 cga74@verizon.net</p>	<ul style="list-style-type: none"> • Strategic • Adaptability • Ideation • WOO • Responsibility 	<p>Manager of people, machinery, materials, time, and money, with experience in transportation, law enforcement, search and rescue, logistics, planning, and volunteer operations, with demonstrated success in conception, creation, testing, deployment, and support of specialized applications.</p>
<p>Peed, Ramel Sales 804.665.3171 godslavefree@yahoo.com</p>	<ul style="list-style-type: none"> • Customer service • Inventory control 	<p>Looking for a job in retail sales where I can use my customer service experience to increase the bottom line. Experienced cashier and inventory control clerk.</p>
<p>Sanchez, Jeff Sales Professional 704.451.0531 lomadinc@yahoo.com</p>	<ul style="list-style-type: none"> • Territory Management • Creative • Closer • C-Level • Problem Solver • Global Thinker 	<p>Experienced in selling to varied buyers from mom and pop to C-level. Brand marketing professional. Supplier and distributor side experience. Skilled presenter. Multi-state territory management.</p>
<p>Simmons, Tracy Healthcare Management 918.230.2353 simmons241@verizon.net</p>	<ul style="list-style-type: none"> • Leadership • Strategic planning • Budgeting • Skill development • Data analysis • Sales growth 	<p>Performance driven leader in the Healthcare Industry, with extensive experience hiring, training, and managing sales team for peak performance. Desire a management / leadership position with a forward thinking, financially stable company.</p>
<p>Spencer, Matt Marketing 804.381.8759 matt.spencer2@gmail.com</p>	<ul style="list-style-type: none"> • Excellent Communication Skills • Project Management • Client Relations • Data Analysis • Strategic marketing 	<p>Experienced Advertising, Marketing and Account Management professional with 4 years of experience in the marketing and advertising industry. Strong communication and interpersonal skills. Have worked with clients in various industries, including real estate, active adult, economic development and business-to-business.</p>
<p>Spitzer, Dan Sales, Marketing & Business Development Professional 804.743.9512 danspitzer@hotmail.com</p>	<ul style="list-style-type: none"> • Account Management • Customized Presentations • Customer Service/Technical Support • Project Planning • Marketing Strategy 	<p>Seasoned professional with over 15 years in sales, marketing and business development. Maintained territories consisting of Industrial, Commercial, Institutional, Hospitality and Government accounts. Skilled in value added selling and exceeding sales quotas.</p>
<h2>Skilled Trades</h2>		
<p>Brown Jr., Ernest Skilled Trades 804.798.5882</p>	<ul style="list-style-type: none"> • MFG Management • Maintenance 	<p>Have extensive experience with maintenance and mechanics: 10 years working at Sonoco Products Company, 25 years at Union Camp and 11 years at RSC Equipment Rental company.</p>
<p>Weatherford, Marshall Engineering/Skilled Trades 804.358.2190 cookekimber@aol.com</p>	<ul style="list-style-type: none"> • Skilled at Carpentry • Surveyor 	<p>18 years of experience in carpentry and 19 years in surveying.</p>
<p>Martin, Cynthia Graphic/Visual Communication Design 804.439.3852 cindyross2@aol.com</p>	<ul style="list-style-type: none"> • Creative Idea Generation • Graphic, Illustration Design • Creative Layout & Typography 	<p>Use creative design & problem solving skills to create visual print and web marketing to help businesses grow.</p>